

NOTICE OF SPECIAL MEETING CITY COUNCIL CITY OF REDLANDS, CALIFORNIA WEDNESDAY, FEBRUARY 21, 2024

In accordance with California Government Code Section 54956, Mayor Tejeda has called a special meeting of the City Council to be held on February 21, 2024 at 6:30 p.m. in the Council Chambers, Civic Center, 35 Cajon Street, Redlands, California:

To join via Zoom on a computer, laptop, or smart device

Please visit www.zoom.us, click on Join a Meeting

Enter the **Meeting ID 872 4797 6348** then run the Zoom launcher

To join via Zoom with audio only (cell phone or landline):

Dial **1-877-853-5247**

Enter the **Meeting ID 872 4797 6348**

Should the City lose connectivity on Zoom, we will halt the meeting until it can be restored. To check on the status of remote connectivity in the event of an outage, go to the City's website at www.cityofredlands.org or to the City's Facebook page at @CityofRedlands or the Instagram page at @CityofRedlands_CityHall.

In the event the City cannot reestablish Zoom connectivity in a reasonable amount of time, the mayor will adjourn the meeting to a future date.

PLEASE NOTE: Anyone desiring to speak on an agenda item at this meeting may do so during the consideration of that item. Due to time constraints and the number of persons who may wish to give oral testimony, public comments will be limited to three (3) minutes.

• **To provide comment while participating from Council Chambers:**

- Although it is not required, speakers are encouraged to submit a "Speaker Sign Up Sheet" before the meeting is convened. Forms are available in the Office of the City Clerk or in Council Chambers.
- After the meeting has convened, you may place the speaker form in the basket at the table along the north wall of the Chambers. Please do not disturb the City Clerk while the meeting is in progress.

• **To provide comment through Zoom (on a computer, laptop, or smart device):**

- Click the "Raise Hand" button and the moderator will unmute you when it is your turn to speak

• **To provide comment via audio only (cell phone or landline):**

- Dial *9 to "Raise Hand". The moderator will identify you by your area code and last 3 numbers of your telephone number when it is your turn to speak.



**PLEASE SILENCE CELL PHONES, PAGERS AND OTHER ELECTRONIC
COMMUNICATION DEVICES UPON ENTERING THE CHAMBERS**

A. **Call Special Meeting to Order**

B. **Public Comment - City Council**

(At this time, the City Council will provide an opportunity for the public to address them on any matter scheduled on this agenda or any matter, within the jurisdiction of the City Council, which is not already scheduled on this agenda. However, any matter that requires action will be referred to staff for a report and possible action at a subsequent meeting. Comments will be limited to three {3} minutes.)

C. **Fiscal Years 2025-2026 Budget Priorities Workshop**

1. Discussion and possible action relating to the development of Biennial Budget Priorities for Fiscal Years 2025 and 2026 (City Manager Duggan)

D. **Adjournment**

If you challenge any proposed development entitlement listed on this agenda in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice, or in written correspondence delivered to the City Council at or prior to this public hearing.

In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact Goutam Dobey, of the Municipal Utilities and Engineering Department at (909) 798-7584 ext 2. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

(28 CFR 35.102-35.104 ADA Title II)

Any writings or documents distributed to a majority of the City Council regarding an open session agenda item less than 72 hours before this meeting are available for public inspection at the City Clerk's Office or at the dais of the City Clerk once the open session meeting begins.

Staff reports or other written documentation relating to items referred to on the agenda are available at the A. K. Smiley Public Library, 125 West Vine Street, Redlands, California, and on the City's website referenced below.

Regular meetings are televised live on Redlands TV Channel 3 (Spectrum) and Channel 35 (Frontier) and re-broadcast at 7:00 P.M. the following Wednesday, Friday and Sunday; and at 9:00 A.M. Thursday, Saturday and Monday. Meetings are also streamed live and archived for later viewing on demand on the City's website at www.cityofredlands.org. Agendas, staff reports and minutes of the City Council of the City of Redlands are available online at: www.cityofredlands.org.



City Council Special Meeting-Budget Priorities

C. 1.

DATE: 02/21/2024

TO: Honorable Mayor and City Council Members

SUBJECT: Discussion and possible action relating to the development of Biennial Budget Priorities for Fiscal Years 2025 and 2026 (City Manager Duggan)

DISCUSSION:

This is a Special Budget Priorities Workshop of the City Council which will provide an opportunity for the City Council as a whole to rank priority focus areas that will aid staff in the development of the next Biennial Budget for Fiscal Years 2025 and 2026.

In preparation for the Budget Priorities Workshop, staff identified 18 priority focus areas which were provided to each individual Council Member on a ranking form. Each Council Member was tasked to rank the priority focus areas from 1 to 18, with 1 being the highest priority and 18 being the lowest; and to submit their completed ranking form to the City Manager. In addition, each Council Member had the opportunity to write-in two additional priority areas if they so desired.

During the Budget Priorities Workshop, the City Council as a whole will be asked to rank the priority focus areas. The priority rankings will assist staff in developing appropriate funding plans to be included in the next biennial budget for Fiscal Years 2025 and 2026. The priority focus areas are listed below (and in Attachment A.) in order of their total aggregate scores, from lowest to highest, as received from each Council Member's individual ranking forms. While staff recognizes this order is not a true reflection of the City Council's priority ranking as a whole body, it is intended to serve as a guide and starting point for the Council's discussion at the workshop. Additionally, when available, service scores and/or budgetary priority rankings derived from the 2023 Citizen Survey were included with the corresponding item.

PRIORITY FOCUS AREAS

- A. **Animal Shelter Improvements:** The animal shelter has been unchanged since 1985. The Council's priority ranking displays how important it will be to expand and upgrade the facility to ensure Redlands can meet the current standards of animal care and provide service to a much-increased population since its original construction.
- B. **Police Department Staffing:** The Council's priority ranking displays how important it is to hire additional police officers and police professional staff to provide higher levels of public safety services to the community, increase internal efficiencies and promote workplace wellness.
- C. **Park Improvements:** The city is currently developing a new Parks Master Plan. The Council's priority ranking displays how important it is to fund the improvements, renovations, and deferred maintenance of our city parks as determined through the master plan process, in order to meet the growing needs of the community.
- D. **Sidewalk/Curb Repair:** The city currently has 350 miles of sidewalks and 3,000 curb ramps, approximately 10% of which are damaged. The city spends approximately \$1 million per year on repairs of sidewalks. The Council's priority ranking displays how important it is for the city to increase the amount dedicated to repairing sidewalks and curbs (including ADA ramps) and implement a Citywide sidewalk replacement CIP program.
- E. **New Police Department:** Construction costs are estimated at \$50 to \$60 million. The Council's priority ranking displays how important the facility is for operations and to honor the priorities indicated in Measure T. A permanent, single police facility is also essential to the effective delivery of services to the public and the functionality of the department.
- F. **Youth and Senior Programs:** The city currently spends approximately \$2.8 million on youth and senior programs. The Council's priority ranking displays how important it is for the City to increase the amount dedicated to these programs to further expand adult and youth sports offerings and develop new and additional programs to meet the interests and priorities of our residents.
- G. **Aging Infrastructure Replacement:** In each of the last two fiscal years, the City has budgeted approximately \$30 million annually on the replacement of aging infrastructure across all funds. The Council's priority ranking displays how important it is for the City to increase the amount dedicated to the replacement of aging infrastructure and develop a City Capital Improvement Plan to update, repair and replace our existing facilities and infrastructure to meet the needs of each department (Police and Fire Stations, Community / Senior Centers, Parks, IT and technology,

water mains, reservoirs and water storage, streets, library, cemetery etc.)

- H. **Climate Action Plan:** The Council's priority ranking displays how important it is for the City to dedicate funding towards sustainability and climate change efforts and appoint a staff member to serve as a sustainability manager to monitor grant opportunities and collaborate across departments.
- I. **Homeless Solutions General:** The city currently spends \$750k on homeless solutions (not including grant funded expenditures). The Council's priority ranking displays how important it is for the city to increase the amount dedicated to providing aid to the unhoused.
- J. **Homeless Solutions Mental Health Team:** The City currently spends \$750k on homeless solutions (not including grant funded expenditures). The Council's priority ranking displays how important it is to fund a mental health / substance abuse crisis team to aid our homeless population.
- K. **Affordable Housing:** Increase stock of affordable housing. The Council's priority ranking displays how important it is for the City to dedicate funding to implement strategies to promote development of affordable housing units, such as fee waivers, density bonuses, streamlining of ADUs .
- L. **Downtown Parking:** The Council's priority ranking displays how important it is for the City to dedicate funding to support specific recommendations in the Downtown Parking Study; and to continue to research and collaborate with the Chamber of Commerce and businesses to address and bring potential solutions for downtown parking issues.
- M. **City-wide Street Resurfacing:** The City currently spends approximately \$4.0-4.5 million on city-wide street resurfacing. The Council's priority ranking displays how important it is for the City to increase the amount of dedicated to city-wide street resurfacing.
- N. **Emergency Management:** The City currently spends \$170k on emergency/disaster preparedness. The Council's priority ranking displays how important it is for the City to increase the amount dedicated to emergency/disaster preparedness, including the development of emergency response and mitigation plans, along with providing training for city personnel to effectively respond and coordinate the activation of the Emergency Operation Center (EOC).
- O. **Code Enforcement Staffing:** The calls for service from our Code Enforcement division continue to increase each year. The Council's priority ranking displays how important it is to hire additional code enforcement officers and continue working to transition from a primarily reactive operation to a more proactive model specifically in areas of blight.

- P. **Technology Improvements:** In each of the last two fiscal years, the city has budgeted \$1.1-2.5 million on technology Improvements. The Council's priority ranking displays how important it is for the City to increase the amount dedicated to technology improvements to enhance service delivery and staff efficiency.
- Q. **Communication and Engagement:** The Council's priority ranking displays how important it is for the City to dedicate funds to evaluate alternative and/or additional means of communication to help ensure all parts of the community have the opportunity to receive, understand and participate in City life.
- R. **Museum Construction:** The museum construction is currently underfunded by several million dollars. The Council's priority ranking displays how important it is for the city to appropriate additional funds so that the museum may be completed.

Individual Council Member Write-ins

- S. **Police Patrol Units:** Provide funding to increase the number of RPD traffic units from 1 to as many as we need to make it effective citywide. (Mayor Tejeda)
- T. **Colton Avenue and Orange Street Beautification:** Provide funding for the beautification of the Colton Avenue and Orange Street corridors and research options for improving blighted properties along and around these corridors. (Mayor Tejeda)
- U. **Sustainability/Climate Change Budget:** Provide funding for sustainability/climate change mitigation projects (green buildings, tree canopy, electric fleet, etc). (Council Member Davis)
- V. **Community Choice/Clean Energy:** Invest in community choice/clean energy (Council Member Davis)

SUBMITTED BY:

Charles M. Duggan, Jr., City Manager

Attachments

Attachment A
Council Write Ins

Item	To allocate funds toward:	Supported Strategic Plan Priority	Related Citizen Survey Service Score / Priority of Funds Allocation
Animal Shelter Improvements	Expanding and upgrading the facility to ensure Redlands can meet the current standards of animal care and improve services to a much-increased population since its original construction in 1985.	D. Sustainability	Topic not specifically addressed in survey.
Police Department Staffing	Hiring additional police officers and police professional staff to provide higher levels of public safety services to the community, increase internal efficiencies and promote workplace wellness.	D. Sustainability	Q: Priority of committing additional resources toward Public safety (Police & Fire). 68% Major priority, 26% Minor priority, 6% Not a priority
Park Improvements	Funding the improvements, renovations, and deferred maintenance of our city parks as determined through the master plan process in order to meet the growing needs of the community.	A. Quality of Life	Q: Priority of committing additional resources toward quality of life (parks, recreation, library & cultural amenities). 48% Major priority, 44% Minor priority, 8% Not a priority
Sidewalk/Curb Repair	Increasing the amount dedicated to repairing sidewalks and curbs (including ADA ramps) and implement a Citywide sidewalk replacement Capital Improvement Plan (CIP). The city currently has 350 miles of sidewalks and 3,000 curb ramps, approximately 10% of which are damaged. The city spends approximately \$1 million per year for repair of sidewalks.	D. Sustainability	Q: Please rate the quality of each of the following services-Sidewalk Maintenance. 6% Excellent, 39% Good, 39% Fair, 21% Poor
New Police Department	Developing a permanent, single police facility will facilitate the effective delivery of services to the public and improve the functionality of the department. New Police Department construction estimated at \$50 to \$60 million. Honors the priorities indicated in Measure T.	B. Public Health & Safety	Topic not specifically addressed in survey.

Item	To allocate funds toward:	Supported Strategic Plan Priority	Related Citizen Survey Service Score / Priority of Funds Allocation
Youth and Senior Programs	Increasing the amount dedicated to further expand adult and youth sports offerings and developing new and additional programs to meet the interests and priorities of our residents. The city currently spends approximately \$2.8 million on youth and senior programs.	A. Quality of Life	Q: Priority of committing additional resources toward quality of life (parks, recreation, library & cultural amenities). 48% Major priority, 44% Minor priority, 8% Not a priority.
Aging Infrastructure Replacement	Increasing the amount dedicated to the replacement of aging infrastructure and developing a City CIP to update, repair and replace our existing facilities and infrastructure to meet the needs of each department (Police and Fire Stations, Community / Senior Centers, Parks, IT and technology, water mains, reservoirs and water storage, streets, library, cemetery etc.). In each of the last two fiscal years, the City has budgeted approximately \$30 million toward aging infrastructure replacement across all funds.	D. Sustainability	Topic not specifically addressed in survey.
Climate Action Plan	Sustainability and climate change efforts and appoint a staff member to serve as a sustainability manager to monitor grant opportunities and collaborate across departments.	D. Sustainability	Q: Importance of committing additional resources toward Sustainability & Climate change. 50% Major priority, 29% Minor priority, 21% Not a priority.
Homeless Solutions General	Increasing the amount dedicated to providing aid to the unhoused. The city currently spends \$750k on homeless solutions (not including grant funded expenditures)	B. Public Health & Safety	Q: Priority of committing additional resources toward homelessness. 75% Major priority, 19% Minor priority, 6% Not a priority.

Item	To allocate funds toward:	Supported Strategic Plan Priority	Related Citizen Survey Service Score / Priority of Funds Allocation
Homeless Solutions Mental Health Team	A mental health/substance abuse crisis team to aid our homeless population. The city currently spends \$750k on homeless solutions (not including grant funded expenditures)	B. Public Health & Safety	Q: Importance of providing access to healthcare and substance treatment. 43% Essential, 37% Very important, 15% Somewhat important, 6% Not at all important.
Affordable Housing	Implementing strategies to promote development of affordable housing units, such as fee waivers, density bonuses, streamlining of ADUs to increase stock of affordable housing.	A. Quality of Life	Q: Please rate each of the following in the Redlands Community-Availability of affordable quality housing. 15% (% excellent or good)
Downtown Parking	Supporting specific recommendations in the Downtown Parking Study; and to continue to research and collaborate with the Chamber of Commerce and businesses to address and bring potential solutions for downtown parking issues.	A. Quality of Life	Q: Priority of committing additional resources toward Downtown parking. Major priority 33%, Minor priority 38%, Not a priority 29%.
City-wide Street Resurfacing	Increasing the amount dedicated to city-wide street resurfacing. The City currently spends approximately \$4.0-4.5 million on city-wide street resurfacing	D. Sustainability	Q: Please rate the quality of each of the following services-Street repair 8% Excellent, 43% Good, 32% Fair, 16% Poor.
Emergency Management	Increasing the amount dedicated to emergency/disaster preparedness including the development of emergency response and mitigation plans, along with providing training for city personnel to effectively respond and coordinate the activation of the Emergency Operation Center (EOC). The City currently spends \$170k on emergency/disaster preparedness.	B. Public Health & Safety	Q: Please rate the quality of each of the following services-Emergency preparedness. 13% Excellent, 40% Good, 34% Fair, 13% Poor.

Item	To allocate funds toward:	Supported Strategic Plan Priority	Related Citizen Survey Service Score / Priority of Funds Allocation
Code Enforcement Staffing	Hiring additional code enforcement officers and continue working to transition from a primarily reactive operation to a more proactive model specifically in areas of blight. The calls for service to our Code Enforcement division continue to increase each year.	D. Sustainability	Q: Please rate the quality of each of the following services-Code enforcement. 2% Excellent, 28% Good, 37% Fair, 30% Poor.
Technology Improvements	Increasing the amount dedicated to technology improvements to enhance service delivery and staff efficiency. In each of the last two fiscal years, the city has budgeted \$1.1-2.5 million on technology Improvements.	D. Sustainability	Topic not specifically addressed in survey.
Communication and Engagement	Evaluating alternative and/or additional means of communication to help ensure all parts of the community have the opportunity to receive, understand and participate in City life.	C. Equity and Inclusion	Topic not specifically addressed in survey.
Museum Construction	The completion of the museum construction. The museum construction is currently underfunded by several million dollars.	A. Quality of Life	Q: Priority of committing additional resources toward quality of life (parks, recreation, library & cultural amenities). 48% Major priority, 44% Minor priority, 8% Not a priority.

Individual Council Member Write-Ins

Item	To allocate funds toward:	Supported Strategic Plan Priority	Related Citizen Survey Service Score / Priority of Funds Allocation
Police Patrol Units	Provide funding to increase the number of RPD traffic units from 1 to as many as we need to make it effective citywide. (MayorTejeda)	B. Public Health & Safety	Q: Priority of committing additional resources toward Public safety (Police & Fire). 68% Major priority, 26% Minor priority, 6% Not a priority
Colton Avenue and Orange Street Beautification	Provide funding for the beautification of the Colton Avenue and Orange Street corridors and research options for improving blighted properties along and around these corridors. (Mayor Tejeda)	A. Quality of Life	Topic not specifically addressed in survey.
Sustainability/Climate Change Budget	Provide funding for sustainability/climate change mitigation projects (green buildings, tree canopy, electric fleet, etc). (Council Member Davis)	D. Sustainability	Q: Importance of committing additional resources toward Sustainability & Climate change. 50% Major priority, 29% Minor priority, 21% Not a priority.
Community Choice/Clean Energy	Invest in community choice/clean energy (Council Member Davis)	D. Sustainability	Topic not specifically addressed in survey.